



THE PRESBYTERY OF BLACKHAWK

P.O. Box 476, 1922 N. IL Rte. 2, Oregon, Illinois 61061-0199

Phone: 815-732-6111 Fax: 815-732-7325

office@blackhawkpresbytery.org

www.blackhawkpresbytery.org

December 11, 2020

Advent Greetings to You All -

It is once again time to compile the Session Annual Statistical Report and various other reports or updates for Blackhawk Presbytery. This has been an unusual year in so many ways, but we ask you to do your best in completing these forms. Everything you need is enclosed in this mailing (which you will also receive by email in early January with active links for online entry). These documents and links are also found on our website:

<http://blackhawkpresbytery.org/SessionsClerks>

1. Instructions for compiling and entering data for the SESSION ANNUAL STATISTICAL REPORT (ASR) for the Year 2020. Your church's user name and password appears on the cover of the instructions. Many of you have moved to on-line worship for much of the year which makes attendance tracking difficult. Please use whatever method your session prefers for listing average worship attendance. The deadline for online data entry is **February 18, 2021**.
2. CHURCH INFORMATION UPDATE. Complete and return by **January 15, 2021**.
3. TERMS OF CALL REPORT for 2021. Complete and return this form by **January 15, 2021**, or as soon as terms of calls for the new year are approved by the congregation.
4. PER CAPITA INVOICE for 2021. Complete and return by **January 15, 2021**.
5. MISSION PLEDGE FORM for 2021. Complete and return this form by **January 15, 2021**, or as soon as the Session has made its mission pledge commitments for the new year.
6. NECROLOGY REPORT (list ruling elders who died during 2019). Complete and return by **January 15, 2021**.
7. INFORMATION FOR PRESBYTERY MEETINGS for 2021. (No meal payments needed this year)

Except for the Annual Statistical Report, which you will complete online, all items should be returned to: Blackhawk Presbytery, 1922 N. IL Route 2, P.O. **Box 476**, Oregon, IL 61061. **PLEASE NOTE OUR NEW P.O. BOX NUMBER!**

We appreciate your help in getting each of these reports, updates, and invoices to the appropriate person within your congregation for timely completion. Thank you! If you have questions or need assistance with any of these items, please contact Loreen Stravers, staff assistant, at loreen@blackhawkpresbytery.org.

The Lord bless you and keep you,

The Reverend Eric Heinekamp
Transformational General Presbyter & Stated Clerk

cc: Pastor (letter only, no enclosures)