

## Commission on Ministry Report to Presbytery

April 13, 2021

### ITEMS FOR PRESBYTERY ACTION:

**1. For Action:** Approve the dissolution of the relationship between Rev. Dr. Craig Herr and Joliet First and grant him the status of Honorably Retired as of May 1, 2021. Craig and his wife, Leslie have served this congregation since 1989 – 32 years!

**2. For Action:** Recommission Pastor Tanya Muzzarelli to serve as part-time (20 hours/week) Commissioned Pastor to Marengo First from Sept. 1, 2020 – August 31, 2021.

**COM approved terms:** Cash Salary: \$18,000  
Professional expense: \$ 600 (reimbursable – not to exceed)  
Additional hours beyond contract paid at \$15.75/hour, mileage beyond contract terms paid at \$0.58/mile  
Paid vacation: Seven Sundays and three weeks' weekdays per contract

**3. For Action:** Recommission Pastor Del Keilman to serve as full-time Commissioned Pastor to Earlville United effective Jan. 1, 2021 – Dec. 31, 2021.

**COM approved terms:** Cash Salary: \$36,699.96  
Medical: \$16,970.64  
Pension, Death, Disability: \$ 3,579.48  
Reimbursables: \$ 6,192.72  
TOTAL CONTRACT TERMS: \$63,442.80

**4. For Action:** Recommission Pastor Jack Briggs to serve as part time (50%) Commissioned Pastor to Franklin Grove First effective Jan. 1, 2021 – Dec. 31, 2021. His ministry is shared with First Congregational-UCC, Lee Center.

**COM approved terms:** Cash Salary: \$8,000  
Housing Allowance: \$4,613  
SECA: \$ 965  
Medical insurance: \$4,380 (reimbursable)  
Continuing education: \$ 100 (reimbursable)  
Mileage: \$ 175 (reimbursable)  
TOTAL CONTRACT TERMS: \$18,632.82

### REPORTING ON OTHER ACTIONS TAKEN by COM:

1. Appointed Rev. Dr. David Spaulding to serve as Moderator of the session of Paw Paw First.
2. Appointed Rev. Angie McClane to serve as Moderator of the session of Henry First United.
3. Approved Terms of Call for an installed position between Rev. Randal Nicholas (member at large – Blackhawk Presbytery) and Sandwich Federated effective June 1, 2021.

Cash Salary \$43,000  
Manse value: \$16,000

Effective Salary	\$59,000
Utilities:	\$ 4,800
SECA	\$ 4,881
Pension, Death, Disability	\$ 5,900
Medical coverage	\$15,930
Auto Expense	\$3,000 (up to - reimbursable)
Professional Expense	\$2,400 (reimbursable)
Medical reimbursement	\$3,540 (reimbursable)
TOTAL TERMS OF CALL	\$99,451

Paid vacation: 4 weeks. Continuing education: 2 weeks.

4. Approved the contract for Rev. Richard Jumper (member Disciples of Christ), to serve as full time temporary pastor at Henry First United, effective 2/2/21-1/31/22. Responsibilities include leading worship, administering sacraments, and other pastoral duties. (*Note: effective April 30, 2021, Rev. Jumper has terminated this contract, per agreed terms.*)

Cash Salary:	\$49,000
SECA Supplement:	\$ 3,748.50
Medical Coverage:	\$ 5,000
Professional expenses:	\$ 3,900
Continuing Education:	\$ 1,500
Moving expenses:	\$ 2,500 (half of expenses, not to exceed)
TOTAL CONTRACT TERMS:	\$63,148

4 weeks vacation, 2 weeks continuing education, mileage reimbursement.

5. Granted permission for Rev. Dr. Dale Dykstra, Honorably retired member, to labor outside the bounds in a temporary capacity for East Iowa Presbytery, starting 3/21/21.

#### OTHER INFORMATION

1. COM received the annual Terms of Call Summary Report (see attached).
2. As per Presbytery policy, "Boundary training is required for all people in pastoral ministry and shall be taken at the earliest opportunity when one first enters the Presbytery. Renewal of that training shall be required every three years." Most all of Blackhawk pastors will need to complete such training in the next few months.

The Presbytery of Chicago will be offering 2 boundary trainings in 2021. Both trainings will be via Zoom, will last 90 minutes, and will require pre-registration. Registration is now open for both.

Please register at [bit.ly/BTMay2021](https://bit.ly/BTMay2021) for May 27, 2021, 4 – 5:30 p.m.

Please register at [bit.ly/BTOct2021](https://bit.ly/BTOct2021) for October 14, 2021, 4 – 5:30 p.m.

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